



KMHA - Executive Meeting - Agenda

Date: 08 October, 2020

Time: 7:30pm

Location: Zoom Meeting due to COVID

Duration: 90 minutes

Attachments:

Attachment A - Treasurer's Report

Attachment B – Important Dates

Attendees:

Tom Desmond, President

Chris Lyndon, Second Vice President (Local League)

Jill Fraser, Third Vice President (Girls Hockey)

Tracy Ford, Secretary

Jared Adams, Director of U-9 Programming

Nicole Bauman, Director of Registration

Mel Roppel, Director of Sponsorship and fundraising/Gates

Keegan Wilcox, Director of U-9 Programming

Jamie Hunsburger, OMHA Town Contact

Renee Renaud, Treasurer

Not Present

1. Review/Acceptance of Minutes from previous meeting

- N/A

2. Business arising from actions -

Anne Marie – start looking at trophy cases at top of stairs to clean up (**Action taken 2020-10-08**)

Renee Renaud - is going to look in the square program (**Action taken 2020-10-08**)

3. Items for Discussion

- **Registration is open until the 16th** –registration numbers are starting to come in, so far there is 244 in just HCR, 70 for girls, 8-10 first time players still coming thinking that we will be around the 350-400 mark
- **Qualifications for coaches/trainers etc** – this season because everything is same level no rep/house league etc. It is all online this year. Info is on OMHA website (Tom will send out the link)
- **Considering playing other centres within our bubble** - During Phase 2 we are looking at potentially playing in a bubble with other towns within our area – we are waiting to see based pm guidelines
- Davidson Center informed us that we will be losing the far locker room where we store the cash boxes and ipads. We will not be using electronic game sheets this year. We will be using paper game sheets now. Renee can look into having a tap pay with the square program



- Tiverton ice will be available on November 7th

4. Hockey Committee Update

- Nothing to report

5. Online Survey Update

- Nothing to report

6. Reports from the Executives

President

First Vice President

- No Issues reported

Second Vice President

- Looking at the list of people that are interested that want to help with coaching/training

Third Vice President

- Submitted the return to play plan for OSHA so waiting on approval for that
- **Attending meeting next week to see who we can pair up with and play next week**
-

Treasurer

- No issues to report

Secretary

- No issues to report

Director of Purchasing and Equipment

- Still collecting equipment from last season, but cleaning up the locker room and it will be ready to go

Director of Registration

- No issues to report

Director of Sponsorship and Fundraising

- Looking into sponsorship to see what it will look like this year
- Timbits jerseys are in for Derrick

Referee Scheduler

- No Issues reported

Technical Director

- No issues reported

Director of Ice Scheduling



- No issues reported

Director of Novice Programming

- No issues reported

Director of Tournaments

- No issues reported

Director of Risk Management

- No issues reported

Town Contact Report

- Updates sent out as needed
- WOAA AGM is October 20th will hold it in person
- Minor hockey AGM is also being held

7. Important Hockey Dates – review schedule

ATTACHMENT A

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ATTACHMENT B

KMHA Important Hockey Dates		
Month	Actions	Responsibilities
January		
10	Deadline to add base roster players. (WOAA item. Not sure how it compares to Feb 10 deadline)	
	Remind Rep teams to recognize sponsors (puck drop / articles?)	
15	Deadline to add affiliate players.	
15	Post on Website that spring tryout teams must notify VP Girls with required info by February 15th	
30 days prior to AGM	Post AGM material on web.	Secretary
February		
10	Deadline for player addition to a roster.	
Within first 15 days	AGM	President
By 28	Post Online Survey Link for Coaching Staff Feedback	
March		
1	Budget Committee meeting to take place	
15	Remind Rep and LL teams to involve sponsors (puck drop / articles?)	
30	Remind trainers to return or shred player's medical forms.	Head Trainer
April		
	Teams to return trophies at hockey banquet	
	Registration Rates	
15	OWHA – coach selections - special meeting to be set up prior to any tryouts – to ensure that process is followed	
30	Hockey Committee to discuss coaching staff feedback survey results	
30	Equipment Director to update the trophies with any engraving etc.	Director of Purchasing & Equip
30	Request Coaching Applications	
30	Reconcile equipment (jerseys)	Director of Purchasing & Equip
May		
31	Representative team entries and fees are to be received by the WOAA. Office.	President
31	OWHA last day for tryouts or exhibition games.	
tbd	OWHA AGM	
	Request Coaching Applications	Hockey Committee
30	Fiscal year end	Finance
June		
1	Lower Lakes girls' registration	
Anytime	Coaching Applicants reviewed	Hockey Committee
	OWHA AGM	Town Contact or Delegate
tbd	WOAA Closing date for team entries	
tbd	Registration nights	Registrar
tbd	Silverstick AGM	Tournaments
	Review of Financials	Treasurer





KMHA Important Hockey Dates		
Month	Actions	Responsibilities
July		
Anytime	WOAA proposed amendments due 60 days prior to AGM.	Town Contacts
Anytime	Book Silver Stick tourneys for Rep teams.	First VP
August		
Anytime	Select Rep Coaches	Hockey Committee
Anytime	Revise Police Check instructions	Privacy Officer
Anytime	Gravett Family Bursary – refer to WOAA website for details	
First Week	VP's and Tech Dir to update the material for Team/Coach Meetings	
10	WOAA deadline to register girls/rep tryout signups	
15	OMHA first day for tryouts or exhibition games.	
Mid Month	KMHA Equipment Sale	
31	WOAA account must be paid in full, from prior season.	
September		
	Require Novice HL Convenor	Second Vice President
Anytime	Coach Meetings	First Vice President Second Vice President Third Vice President
tbd	OWHA General Meeting	Third Vice President
8	No longer required to accept registrants (under WOAA rule)	
3rd Tuesday of September	WOAA Annual Minor Hockey Meeting. Return trophies.	Town Contacts or delegate
15	Tournament applications due to WOAA.	
15	All Local League entries and fees are to be received by WOAA.	President
18	Last day to withdraw Boys Rep team without penalty.	
Anytime	Post OWHA/OMHA revised suspension lists in arenas (ref room and boards).	Town Contact
End of Sept.	KMHA Photos – lead contact & 2 volunteers	
October		
First Sunday	WOAA Boys Rep Team Scheduling	
01	OWHA Rep Team Registration deadline.	
09	Rep player rosters due online (not staff)	
November		
01	WOAA deadline to return trophies	Town Contacts
01	HL/LL rosters due (WOAA rule)	2 nd VP (Local League)
15	Rep Team Rosters must be approved.	Registrar
15	OWHA HL Registration deadline	3 rd VP
15	Deadline to submit volunteer roster/and submit payment (Due mid-December)	
Tbd	Municipality grant application due	Director of Fundraising
25	Remind teams to engage sponsors	
December		
01	HL/LL Rosters must be approved.	Registrar
15	Last day to move a player to a lower division/category and be able to affiliate back up.	
Anytime	Prep AGM material for posting.	Executive

KMHA Important Hockey Dates revised 06OCT2019 by K Helm





ATTACHMENT B

KMHA BUDGET REPORT 2020/2021 Period Ending September 30, 2020

<u>REVENUE</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE</u>
Registration	\$242,000.00	71,114.33	(\$170,885.67)
Performance Hockey School (net)	\$4,500.00	-	(\$4,500.00)
Goalie School (net)	(\$100.00)	-	\$100.00
Power Skating School (net)	\$1,500.00	-	(\$1,500.00)
Development (net)	\$7,000.00	-	(\$7,000.00)
Sponsors	\$3,000.00	-	(\$3,000.00)
Donations	\$20,000.00	-	(\$20,000.00)
Gate Receipts	\$18,000.00	-	(\$18,000.00)
Equipment Sale	\$500.00	-	(\$500.00)
Fundraising (net)	\$20,000.00	-	(\$20,000.00)
Tournament-Midget	\$6,300.00	-	(\$6,300.00)
Ross Young Tournament (net)	\$1,500.00	-	(\$1,500.00)
Wade Simmons Tournament	\$3,000.00	-	(\$3,000.00)
Silverstick	\$48,550.00	-	(\$48,550.00)
Releases	\$0.00	-	\$0.00
	\$375,750.00	71,114.33	(\$304,635.67)

<u>EXPENSES</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE</u>
Ice Rental	\$217,350.00	-	\$217,350.00
Equipment/Pennants/Trophies	\$60,000.00	8,000.00	\$52,000.00
Insurance-OMHA	\$21,425.00	19,051.20	\$2,373.80
Registration-OMHA	\$4,500.00	2,666.80	\$1,833.20
Registration/Insurance-OWHA	\$18,000.00	-	\$18,000.00
Advertising	\$50.00	-	\$50.00
Clinics & Meetings	\$13,000.00	73.45	\$12,926.55
Bank Charges	\$7,500.00	3,323.15	\$4,176.85
Office Supplies	\$4,000.00	195.49	\$3,804.51
Referees	\$30,000.00	-	\$30,000.00
Tournament - Midget	\$5,300.00	-	\$5,300.00
Tournament - Wade Simmons	\$2,800.00	-	\$2,800.00
Silverstick	\$28,550.00	-	\$28,550.00
Awards Ceremony	\$3,500.00	-	\$3,500.00
Playoff Dues	\$1,000.00	-	\$1,000.00
Pictures	\$4,600.00	-	\$4,600.00
Miscellaneous	\$3,000.00	-	\$3,000.00
	\$424,575.00	33,310.09	\$391,264.91

Surplus **(\$48,825.00)** **\$37,804.24**

Chequing A/C Balance to Oct 7/20 \$144,542.02
 Lottery A/C Balance to Oct 7/20 \$65,686.57



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